

NORTH HILL PARISH COUNCIL

MINUTES OF THE COUNCIL MEETING HELD ON 14th SEPTEMBER 2020

Via ZOOM

Present:

Steven Sandercock
Mary Budge
Brian Ruby
Adrian Parsons
Richard Randall
David Daniells

In Attendance:

General public – None

A Virtual meeting opened at 7.35pm with the Chairman welcoming all present.

1. RECEIVING APOLOGIES FOR ABSENCE

- 1.1 Carrie Marshall – Annual Leave
- 1.2 Maurice Hosking – No available Internet
- 1.3 Mervyn Stephens – No available Internet

2. PUBLIC SESSION

- 2.1 None

3. DECLARATION OF INTERESTS

- 3.1 No Declarations of interests – None declared

4. APPROVING MINUTES

- 4.1 Minutes proposed and agreed 1st Cllr B Ruby 2nd Cllr M Budge with all Councillors in favour of the Chairman to sign.

5. REVIEW OF PLANNING APPLICATIONS

- 5.1 Listed Building Consent for the Change of use of three agricultural barns to C3 dwellings. Demolition of two pole barns. Provision of fourth C3 dwelling on footprint of northern pole barn. Improved site access amenity space and parking etc. Treswell Farm, Bodmin Road, Congdons Shop, PL15 7PN Ref: PA20/06625. Councillors are happy to support this application with no concerns or objections. Proposed 1st Cllr B Ruby 2nd Cllr D Daniells with all Councillors in favour.

6. REVIEW OF CLERKS REPORT

- 6.1 Old Graveyard – Complaints have been received from the Parishioners whom have recently visited the Graveyard, as they have found it difficult to find their loved ones due to the overgrown grass. The issues have now been remedied. To prevent this issue from re occurring the Parish Council will take over the maintenance from Cornwall Council for 2021 and will receive a grant of around £280 towards the cost. Councillor D Daniells proposed with Councillor R Randall 2nd. All Councillors are in favour.
- 6.2 Parish Graveyard – Mr Robert Latham has written to the Parish Council confirming that Trebartha Est has no objection to the Parish Council extending part of the graveyard into the Play Area. The plot was gifted some 70 years ago to the Parish Council but papers relating to this are no longer held by the Solicitors. Mr T Rattray has been instructed to register the Land to the Parish Council and once completed the Parish Council will submit “Change of Use” to Cornwall Council.

Sign & Date _____

Chairman

- 6.3 Remembrance Sunday Service – The Clerk has contacted both Rev Jo Smart and PCSO Sarah Ross and have confirmed their attendance on Sunday 8th November at 3pm. Councillors wish to continue with the planning of the Service and would rather cancel if any of the Government Guidelines change towards gatherings. Councillors would like to invite Mr Butter to lay the wreath.
- 6.4 Play Area Inspection – The Play Area has been Inspected with a reasonable report. Some items do need to be addressed but none with “High Risk”. The Chairman and Clerk to visit the Play Area and refer to the report to create an action plan. Mrs C Billinge and Mr Martin Budge have also been sent a copy of the report for their information. Cllr Budge has requested the Clerk to apply for Grants to install further equipment.
- 6.5 Website – The Clerk has been investigating the website currently used for the Parish Council. Unfortunately, as the company currently used WIX, uses templates and therefore personalisation and creativity are lacking. Also lacking is the ability to provide the necessary criteria for the new regulations on websites, being accessible for all including those with a disability i.e. Blindness. The Clerk has contact Mr Andrew Foster, whom has experience in the Website on which the Parish Council is need of.

7. FINANCES

- 7.1 Authorisation of expenses – Proposed Cllr M Budge 2nd Cllr R Randall with all Councillors in favour.
A Jones – Land Registry Document £23.94
CALC (Subscription) £ 407.87
PlaySafety Ltd (Play Area Inspection) £94.80
SF & SE Sandercock (Gate) £254.74
- 7.2 Wages – A Jones £539.02 (inc Mobile Phone Contract, Rm Rental, Internet)
- 7.3 Update of Current Account - as of 28 August 2020 £17828.81
- 7.4 Monthly Budget Sheet – Shared document for Councillors to view for their information.
- 7.5 Audit 2019 – 2020 – Councillors have reviewed and approved the End of Year Accounts and the Internal Audit and are happy for submission to the Auditors. Proposed 1st Cllr R Randall 2nd Cllr M Budge with all Councillors in favour.
- 19.1 Next Meeting – Monday 12th October 2020 at 7.30pm via “Zoom”

Meeting closed at 8.50pm.

Sign & Date _____
Chairman