

# NORTH HILL PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD ON 10 JUNE 2019

Present:

Steven Sandercock - Chairman  
Mary Budge – Vice Chairman  
David Daniells  
Mervyn Stephens  
Adrian Parsons

In Attendance:

General Public – Several  
Mrs A Jones (Parish Clerk)

Meeting opened in the Village Hall at 8.25pm with the Chairman welcoming all present.

1. RECEIVING APOLOGIES FOR ABSENCE

- 1.1 Cllr B Ruby
- 1.2 Cllr R Randall
- 1.3 Cllr M Hosking
- 1.4 Cllr J Grahame
- 1.5 Cllr C Marshall

2. PUBLIC SESSION

- 2.1 R Chairman Suspended all Standing Orders for members of the Public to address the Council Proposed 1st Cllr D Daniells 2nd Cllr M Budge. Mrs J Radford addressed the Councillors enquiring to whom is responsible for the cutting of the Church hedge opposite her property, branches which are quite high are overhanging as they could not be reached by the arm on a hedge trimmer, Cllr Parsons believes this to be in the domain of Highways and therefore will contact them on behalf of the Parish Council. Standing Orders reinstated proposed Cllr D Daniells 2nd Cllr M Budge.

3. DECLARATIONS OF INTEREST

- 3.1 None Declared.

4. APPROVING MINUTES

- 4.1 Minutes approved and signed by the Chairman as correct for 13 May 2019. Proposed 1st Cllr M Budge 2<sup>nd</sup> Cllr M Stephens. All Councillors in favour.

5. REVIEW OF PLANNING APPLICATIONS

- 5.1 Outline application with some matters reserved (access and layout) for residential dwelling Westville Langston Hill Coads Green Launceston Cornwall PL15 7LY Ref. No: PA19/03913. Councillors made a site visit to this property on 3<sup>rd</sup> June 2019. Councillors voted 6 against the development and 2 Cllrs for. Therefore, the Parish Council have submitted comments to this effect.
- 5.2 Application for works to Trees subject to Tree Preservation Order namely crown lift and removal of the epicormics growth on main stem up to crown break for T1, fell T2, and crown reduction of 2m to T4 and T6 Trelinden Coads Green Launceston Cornwall PL15 7LY Ref. No: PA19/02769. The Parish Council standby the decision made, as they believe these works need to be carried out for Health and Safety purposes.

6. REVIEW OF CLERKS REPORT

- 6.1 Hymn Sheets – The Clerk has written to Rev H West asking for advice on the Service Sheets. Clerk is waiting for a response. Clerk has confirmed that Jo Smart is also to be written too.

Sign & Date \_\_\_\_\_

Chairman

- 6.2 Dog Bin – Cllrs Daniells has installed the new Dog Bin at Newhams, and the Clerk is awaiting confirmation from Biffa in regards to the order submitted for this to be collected.
- 6.3 Congdons Shop Commers Land – The Chairman is awaiting the quote from Ray Cooper, to sort the layby at Congdons Shop. The Clerk has also contacted Mr L Furze, whom will be emailed with the full and correct details including size of the area to give a more accurate quote.
- 6.4 Public Footpath Bathpool – The Chairman, Cllr Parsons and the Clerk have reported this defect to the Environmental Officer at Countryside Team Cornwall Council. This area is very dangerous as the ground from underneath the path has eroded and could collapse at any time. A warden from the Countryside Team has already visited but the Parish Council await to hear his report.
- 6.5 Mr Chris Coldwell – Cllr Parsons has suggested to the Councillors to invite Mr C Coldwell to a Parish Council meeting as he would be able to give interesting information on the projects on AONB monuments around Cornwall and especially North Hill. Cllrs have request to see if Mr Coldwell can attend July's meeting. Proposed 1<sup>st</sup> Cllr D Daniells 2<sup>nd</sup> Cllr M Stephens. All Councillors in favour.
- 6.6 Cut Graveyard – Clerk to contact Mr B Davis to find out whom is cutting the old Graveyard, also to contact Lewannick Parish Council/ Mr Jolly to find out if the Church yard is now their domain since St Torney's Church has closed.
- 6.7 New Graveyard – Cllr Daniells has suggested resuming the extension of the new Graveyard into the field. To be deferred to the next meeting in July.
- 6.8 Coads Green Playing Field – Coads Green Social Centre have requested that Mr M Budge continue to carrying out the strimming of the Play Area, as previous years. North Hill Parish Council are to make payment at the year end. Proposed 1<sup>st</sup> Cllr A Parsons 2<sup>nd</sup> Cllr M Stephens. Cllrs all in favour.
- 6.9 Salt Bin – Cllr Daniells has measured the current bin in Bathpool and suggests the Parish Council to purchase the larger bin of 200L. Proposed 1<sup>st</sup> Cllr M Budge 2<sup>nd</sup> Cllr D Daniells, all Cllrs in favour.
- 6.10 Drains – The drain at Uphill is once again choked and Lawns Lane is also getting flooded. Clerk to contact Mr O Jones to inform him of these issues and to request an update with the proceedings regards to the situation at the top of the hill.

## 7. MAINTANANCE

- 7.1 Play Area – Clerk to start applying for Grants.

## 8. REVIEW OF CORRESPONDENCE

- 8.1 Road Closure – Newtown and Illand Road is due to be closed 12<sup>th</sup> June.
- 8.2 St Torney's Church – Refer to item 6.6
- 8.3 Mr and Mrs Davey – An email has been received from Mr and Mrs Davey regarding the Planning Application on which they have recently submitted to Cornwall Council. The Clerk has responded stating that until the Parish Council receive the application form Cornwall Council, the Parish Council are unable to comment. The Clerk however, as stated that when the application is received and is for discussion on the Agenda the Clerk will contact them to invite them to the meeting.
- 8.4 Chairmanship Training – Cllrs Sandercock, Daniells, Parsons, Budge and the Clerk wish to attend this training. This training has yet not been organised but will be in an evening. Clerk to contact.
- 8.5 Commoners Land Congdons Shop – A contractor on behalf of South Western Power Distribution have contacted the Clerk to request works which need to be carried out on the trees in the area. The Clerk and Chairman have agreed this as this is a Health and Safety Issue.
- 8.6 Ms C Latham – A letter has been received from Ms Latham inviting Cllrs from North Hill Parish Council to attend the Licensing of the Revd Heather West as interim Priest in Charge in the Benefice of the Three Rivers and the Parish of Altarnun with Bolventor on 26<sup>th</sup> June at 7pm at St Martins Church Lewannick. Cllrs Stephens and Parsons would like to attend. Clerk to contact Ms Latham.
- 8.7 Governance Review – Cllr Parsons requested the Clerk to check with Mr C Simms, as it was felt by Cllrs that North Hill Parish Council had already submitted comments.
- 8.8 Launceston C N P Nominations for Chairman and Vice – To email those with an email address if they wish to vote.

Sign & Date \_\_\_\_\_

Chairman

9. FINANCES

- 9.1 Authorisation of Expenses – Proposed 1<sup>st</sup> Cllr A Parsons 2<sup>nd</sup> Cllr M Stephens  
- A Jones Expenses £31.10 Postage, Ink calculator, Ring Binder  
- Kivells £180.00 Survey Oct 2019 (previous Chq not rcvd by Kivells)  
- Community Heartbeat Trust £45.60 Replacement Pads
- 9.2 Wages – A Jones £539.02 (Inc. Mobile Phone Contract, Rm Rental, Internet)
- 9.3 Update of Current Account - as of 28 May 2019 – £16388.22
- 9.4 Budget Sheet 2019 2020 – given to Cllrs for information.
- 9.5 Audit 2018 – 2019 – Audit Papers given to Chairman to sign as a true document. 1<sup>st</sup> Cllr A Parsons 2<sup>nd</sup> Cllr M Stephens.
- 10.1 Next Meeting – Monday 8 July 2019 at 7.30pm

Meeting closed at 8.50pm.

DRAFT

Sign & Date \_\_\_\_\_  
Chairman