

# NORTH HILL PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD ON 9 JULY 2018

Present:

Steven Sandercock - Chairman  
Mary Budge – Vice Chairman  
Brian Ruby  
Richard Randall  
Jan Grahame  
Maurice Hosking  
Carrie Marshall  
Adrian Parsons  
Mervyn Stephens

In Attendance:

General Public – Several  
Mrs A Jones (Parish Clerk)

Meeting opened in the Village Hall at 7.45pm with the Chairman welcoming all present.

1. RECEIVING APOLOGIES FOR ABSENCE

1.1 Cllr D Daniells

2. PUBLIC SESSION

2.1 Chairman Suspended all Standing Orders for members of the Public to address the Council Proposed 1<sup>st</sup> Cllr M Budge 2<sup>nd</sup> Cllr R Randall. No members of the Public wished to address the Council. All Standing Orders reinstated.

3. DECLARATIONS OF INTEREST

3.1 No Declarations of Interest from Cllrs.

4. APPROVING MINUTES

4.1 Amendment Made to Minutes as Cllr Marshall did not propose item 6.6 amended to Cllr D Daniells. Parish Councillors approved minutes and signed by the Chairman as correct for 11 June 2018 Proposed 1<sup>st</sup> Cllr J Grahame 2<sup>nd</sup> Cllr R Randall. All Councillors in favour.

5. REVIEW OF PLANNING APPLICATIONS

5.1 No applications received during this period.

6. REVIEW OF CLERKS REPORT

6.1 Annual Leave Request for Clerk – The Clerk has requested Annual Leave for the next meeting which is to be held in August 13<sup>th</sup>. Cllrs are happy and approve Cllr M Budge has kindly accepted to cover the Clerk during the meeting.

6.2 GDPR – The Clerk has completed a Policy and an Audit to conform with the current GDPR Regulations for the Parish Council. Councillors are happy to adopt this Policy proposed 1<sup>st</sup> Cllr J Grahame 2<sup>nd</sup> Cllr C Marshall. The Chairman signed as correct.

6.3 Record of Interests – The Clerk has issued to all Cllrs a Record of Interest to be completed and returned to the Clerk by the next Parish Council meeting.

6.4 HSBC – New signatories for the Parish Council Account are Cllr Parsons Cllr Stephens, Cllr Sandercock and Cllr M Budge. All Cllrs have signed the document which is to be returned to the Bank and for Cllrs to visit HSBC with proof documents. Proposed 1<sup>st</sup> Cllr Marshall 2<sup>nd</sup> Cllr Stephens. The Clerk has also written a letter to HSBC requesting the Clerk to have access to the Account Information.

6.5 Coads Green Grass Cuts – Mr M Budge has been to cut the Grass in Coads Green only to find the field already cut. On investigation by the Clerk Mr Michael Stephens has been cutting the grass trying to time it in between cuts made by Mr Budge as the School use the field on a regular basis, unfortunately this has not happened. Mr Michael Stephens will contact Mr Budge direct to organise when he will be cutting. No further input from the Parish Council at this time.

6.6 Mobile Phone – Some Cllrs are still needed to pass their mobile numbers to the Clerk.

Sign & Date \_\_\_\_\_

Chairman

7. MAINTANANCE

- 7.1 Play Area – The Clerk has organised a meeting with Terry of TK Play to review the new play area and to see what can replace the old equipment.
- 7.2 Fruit Trees – Cllr Budge requested at the last meeting for Fruit Trees to be added to the agenda, as it has been very well received in the community and they would like to have more fruit trees planted at the top end of the Village Hall Car Park. Cllrs are happy to do this but are unable to do so until Autumn. Cllr Ruby has donated the Fruit Trees already planted and Mrs Jackie Radford is kindly keeping them watered.
- 7.3 Public Footpath Middlewood to Bathpool – The Gate on the footpath from Middlewood to Bathpool is being left open and does not swing shut, it seems to be due to the gate being rotten. Cllr Parsons will enquire with Cornwall Council to who's responsibility it is to replace the gate, but Cllr Parsons believes the responsibility of the land owners and once this information has been given the Clerk will contact Cornwall Council accordingly. ACTION: Cllr Parsons.

8. REVIEW OF CORRESPONDENCE

- 8.1 Letter Cllr Ruby Land Adj to Village Hall – No further action at this moment as Cllr Ruby has not responded to the Parish Council letter.
- 8.2 Dog Show 1<sup>st</sup> September – Ms Nicola Barker has contacted the Parish Council to request use of the Village Playing Field to hold a Dog Show on the 1<sup>st</sup> September 2018 in remembrance of Jane Holden. Cllrs are happy to support this but wish for all mess to be cleared and to be checked once the event has finished. The Parish Council would like to request that the Committee invite the new dog wardens along and to be introduced to the community. Clerk to email a response back before the next Hall Committee meeting on Tuesday 14<sup>th</sup> June. ACTION: Clerk.
- 8.3 Uphill Bathpool – Mr Oliver Jones has contact Cllr Parsons with amended signs stating “Unsuitable for long vehicles and vehicles over 6”6 2.0m wide” as an advisory. Cllrs are happy with the amendments and Cllr Parsons will meet with Oliver Jones and Dr Fitzgerald to discuss the correct measurements for the sign.
- 8.4 North Hill Graveyard – The Churchwarden of St Torney’s Church has contacted the Parish Council to request support from the Parish Council in the closing of the old part of the Graveyard. The Graveyard will still be available for Ashes and for those who wish to go with family members in a shared grave if there is room in that grave, but all new burials are to be cease. The last burial made in the graveyard was in 1948. All Cllrs are happy to support St Torney’s Church and the Chairman signed the paperwork from the Churchwarden.

9. FINANCES

- 9.1 Authorisation of Wages for Clerk – Proposed 1<sup>st</sup> Cllr Marshall 2<sup>nd</sup> Cllr M Budge. All Cllrs are in favour.  
Mrs A Jones £502.88
- 9.2 Authorisation of Expenses - Proposed 1st Cllr Marshall 2nd Cllr Ruby All Cllrs are in favour.
- Rubys Garage Nobo OHP Screen £554.87
  - Community Heartbeat Replacement Pads £45.60
  - Rubys Garage Epsom OHP £316.48
  - Community Heartbeat Emergency Telephone System 2016/2017 £100.00
  - Community Heartbeat Emergency Telephone System 2018/2019 £100.00
  - A Jones Ink Mobile Rm Rent Internet £72.84
- 9.3 Update of Current Account as of 28 February 2018 - £16852.73

- 10.1 Next Meeting – Monday 13<sup>th</sup> August 2018 at 7.30pm

Meeting closed at 8.36pm

Sign & Date \_\_\_\_\_  
Chairman