

# NORTH HILL PARISH COUNCIL

## MINUTES OF THE COUNCIL MEETING HELD ON 14 May 2018

### Present:

Steven Sandercock - Chairman  
Mary Budge – Vice Chairman  
David Daniells  
Mervyn Stephens  
Brian Ruby  
Carrie Marshall  
Richard Rendall  
Jan Grahame

### In Attendance:

General Public – Several  
Mrs A Jones (Parish Clerk)

Meeting opened in the Village Hall at 8.25pm with the Chairman welcoming all present.

### 1. RECEIVING APOLOGIES FOR ABSENCE

1.1 Cllr M Hosking

### 2. PUBLIC SESSION

2.1 Mrs Jane Terry addressed the Parish Council asking for permission to plant plants in a planter around the kiosk which holds the defib. Cllrs are happy with this suggestion and Mrs Terry will look into the cost of the plants and planters.

### 3. DECLARATIONS OF INTEREST

3.1 Cllr B Ruby 8.3 declared an interest.

### 4. APPROVING MINUTES

4.1 Parish Councillors approved minutes and signed by the Chairman as correct for 9 April 2018 Proposed 1st Cllr M Budge 2nd Cllr M Stephens. All Councillors in favour.

### 5. REVIEW OF PLANNING APPLICATIONS

5.1 PA18/035184 Lynher Way North Hill Launceston PL15 7PA Proposed demolition of the existing double garage and construction of a single 2 storey dwelling house, taking access off Lynher Close, together with associated works, including the reinstatement of a single parking space to No.4 plus the provision of an additional space to be constructed to provide 2 spaces for No.4.16 May 2018 – Councillors reviewed this application and all Councillors are in favour of supporting this application proposed 1<sup>st</sup> Cllr B Ruby 2<sup>nd</sup> Cllr M Budge with Cllr Parsons abstaining.

### 6. REVIEW OF CLERKS REPORT

6.1 Dog Warden – Mr Jim Sutcliff and Ms Susie King have both come forward to volunteer for the local Dog Warden. The Clerk has contacted Mr Kevin Barder of Cornwall Council and is awaiting his reply of when he will be running the course for both to attend. Cllrs have requested the Clerk to gather information from Mr Barder to hand to Mr Sutcliff and Ms King so they know what the volunteer role is.

6.2 Cllr Marshall Governors Meeting – Cllr Marshall attended a Governors meeting at Coads Green School recently. Cllr Marshall has also had an informal visit to the School and found all the children to be polite well-mannered and busy children. The School is in the process of leaving Cornwall Council and becoming an Academy School with Andrias Academy, this status will help the school financially and will allow children of 3 upwards for funding for play group. Ms Tomkies Headteacher, is determined for the School to work and with a few problems with the land on which the school is allocated belonging to the Methodist Chapel this is holding up the process but the school soon hopes to an Academy by the beginning of June. The school are in the process of erecting the shed on which the Parish Council granted money towards and the school light is in the pipeline, to be completed after general building works have been addressed.

6.3 Standing Orders 2018/19 – All Cllrs are in favour of accepting the Standing Orders 2018/19 and have signed a declaration.

6.4 Code of Conduct 2018/19– All Cllrs are in favour of accepting the Code of Conduct 2018/19 and have signed a declaration.

6.5 Financial Risk Assessment 2018/19– All Cllrs are in favour of accepting the Financial A 2018/19 and have signed a declaration.

6.6 Asset Register 2018/19 – All Cllrs are in favour of accepting the Asset Register 2018/19. Proposed 1<sup>st</sup> Cllr C Marshall 2<sup>nd</sup> Cllr M Budge.

Sign & Date \_\_\_\_\_

Chairman

7. MAINTANANCE

7.1 Play Area – The Play Area Inspection has been completed with a few issues to be addressed by the Parish Council. Mr Jim Sutcliff is willing to have a look at the problems and will report to the Clerk with his findings, and if he is able to repair he will do so. If this is not the case the Clerk with contact Mr M Budge to see if he can carry out the repairs.

8. REVIEW OF CORRESPONDENCE

8.1 Insurance 2018/19 – Cllrs are happy to continue with Zurich Insurance but wish the Clerk to find out how the Council stands with regards to the Dog Warden and if they are covered by the Parish Council.

8.2 Speed Watch – The Clerk has received an email from Cornwall County Council requesting for information on the areas in the Parish on which Cllrs believe to have a problem with speeding. The Cllrs have stated Congdons Shop Cross Road, Coads Green Village and Slipper Hill. The Council are also still looking for volunteers to carry out Speed Watches. The Clerk has put this information in the Village Newsletter for volunteers.

8.3 Cllr B Ruby – Cllr B Ruby declares his interest and leaves the meeting at 9.30pm. Cllrs discussed the letter on which Cllr Ruby would like to purchase the land adjacent to the Village Hall for £5000.00 and to pay for his legal fees but is unwilling to pay for the Parish Councils. The Cllrs believe that Cllr Ruby should pay for the legal fees for the Council and request that the Clerk collects 3 quotes from Peter, Peter and Sons, Earl and Crocker and Coodes. The Clerk is to acknowledge receipt of email and a response of the plans of the Parish Council.

9. FINANCES

9.1 Authorisation of Wages for Clerk – Proposed 1<sup>st</sup> Cllr Marshall 2<sup>nd</sup> Cllr D Daniells. All Cllrs are in favour. Mrs A Jones £502.88

9.2 Authorisation of Expenses - Proposed 1st Cllr A Parsons 2nd Cllr J Grahame All Cllrs are in favour.

- Play Area Inspection £96.60

- G H Lawrence Welding £168.00

- A Jones Expenses Postage £82.56

- Insurance £336.36

9.3 Update of Current Account as of 28 February 2018 - £18624.90

9.4 Audit 2018/19 – Clerk wishes the Council to vote on the Exemption of Audit for 2018/19 with Littlejohn UK. All Councillors are in favour and proposed 1<sup>st</sup> Cllr A Parsons 2<sup>nd</sup> Cllr C Marshall.

10.1 Next Meeting – Monday 11 June 2018 at 7.30pm

Meeting closed at 9.45pm

Sign & Date \_\_\_\_\_

Chairman